

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Meeting  
November 8, 2023

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of the North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on November 8, 2023.

**CALL TO ORDER**

Chairman Knight called the meeting to order at 10:01 a.m.

1. Establishment of Quorum

Chairman Knight established a quorum by calling the roll.

Marcus Knight	Chair
Mojoy Haddad	Vice Chair
Jane Willard	Director
John Mahalik	Director
Scott Levine	Director
Lynn Gravley	Director
*Pete Kamp	Director
George (Tex) Quesada	Director
Glen Whitley	Director

\*Director Pete Kamp attended the meeting via phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Autavea Basey, Director of Human Resources; Arturo Ballesteros, Director of Government Affairs/Interim Director of Public Affairs; Melanie Terrell, Assistant General Counsel; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Roland Bonilla, Interim Director of Information Technology; Moses Aito, Director of Business Diversity/Interim Director of Procurement; John Bannerman, Director of Customer Care; Kevin Banks, Director of Contact Center and Collections; and Brian Reich, Controller. Also present at the meeting representing NTTA were Greg Schaecher, McCall, Parkhurst

& Horton, bond counsel, Steve Bolden, Locke Lord, bond counsel, and Tammy Sims, Atkins, Maintenance Management Consultant.

2. Pledge of Allegiance

Chairman Knight led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

- A. Recognition of Jim Griffin
- B. 2023 Bond Refunding Results

Chairman Mahalik recognized Mr. Jim Griffin, former Executive Director of NTTA, who passed away in November 2023. Board members expressed appreciation of Mr. Griffin's contributions to NTTA and the region.

Horatio Porter, Chief Financial Officer, presented the 2023 Bond Refunding Results and Board members expressed appreciation for the hard work by staff.

5. Approval of the minutes from October 2023 regular board meeting

Director Mahalik made a motion to approve the minutes from the October 2023 regular board meeting. Vice Chair Haddad seconded the motion, and it was approved unanimously. (Resolution No. 23-134)

**ACTION ITEMS**

6. Request to advertise the following:

- A. Construction services for President George Bush Turnpike mainlane Plaza 6 HVAC replacement
- B. Construction services for Dallas North Tollway mainlane bridge deck repairs
- C. Construction services for Dallas North Tollway pavement restriping from IH 635 to President George Bush Turnpike
- D. Construction services for systemwide raised pavement markers replacement

Amitis Meshkani, Director of Maintenance, presented staff's recommendation that the Board approve the request to advertise for construction services for President George Bush Turnpike mainlane Plaza 6 HVAC replacement and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 6A. Director Whitley made a motion to approve the item, and Director Levine seconded the motion. The motion was approved unanimously. (Resolution No. 23-135)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the request to advertise for construction services for Dallas North Tollway mainlane bridge deck repairs and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 6B. Vice Chair Haddad made a motion to approve the item, and Director Quesada seconded the motion. The motion was approved unanimously. (Resolution No. 23-136)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the request to advertise for construction services for Dallas North Tollway pavement restriping from IH 635 to President George Bush Turnpike and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 6C. Vice Chair Haddad made a motion to approve the item, and Director Levine seconded the motion. The motion was approved unanimously. (Resolution No. 23-137)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the request to advertise for construction services for systemwide raised pavement markers replacement and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 6D. Director Gravley made a motion to approve the item, and Director Quesada seconded the motion. The motion was approved unanimously. (Resolution No. 23-138)

7. Contract approval for the following:

A. Construction services for Dallas North Tollway ramp repairs

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract for construction services for Dallas North Tollway ramp repairs and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 7A. Director Levine made a motion to approve the item, and Vice Chair Haddad seconded the motion. The motion was approved unanimously. (Resolution No. 23-139)

8. FY2024-FY2028 Five-Year Capital Plan Approval

Horatio Porter, Chief Financial Officer, presented staff's recommendation that the Board approve the FY2024-FY2028 Five-Year Capital Plan and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 8. Director Quesada made a motion to approve the item, and Director Mahalik seconded the motion. The motion was approved unanimously. (Resolution No. 23-140)

**BRIEFING ITEMS**

9. Quarterly Investment Report 3rd Quarter 2023

Gwynn Hodges, Treasury Investment Manager, presented the Quarterly Investment Report for the 3rd Quarter of 2023 and responded to questions from the Board.

10. Consolidated Monthly Performance Report

Horatio Porter, Elizabeth Mow, and Jeff Dailey briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

11. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in September 2023

James Hofmann responded to questions from the Board.

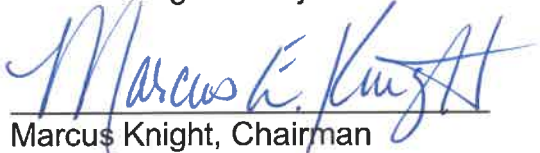
12. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

- A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:
  - 1. Legal update

Chairman Knight called the Board into executive session at 10:52 a.m. and reconvened the meeting into open session at 11:14 a.m. No final action, decision, or vote with regard to any matter was taken during the executive session.

13. Adjourn

The meeting was adjourned at 11:16 a.m.

  
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Marcus Knight, Chairman

  
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Lorelei Griffith, Secretary