

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Meeting  
August 19, 2020

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on August 19, 2020.

### CALL TO ORDER

Chairman Mahalik called the meeting to order at 10:01 a.m.

#### 1. Establishment of Quorum

Chairman Mahalik established a quorum by calling the roll.

John Mahalik	Chairman
Jane Willard	Vice Chairwoman
Scott Levine	Director
Tim Carter	Director
Marcus Knight	Director
Lynn Gravley	Director
Mojy Haddad	Director
*Pete Kamp	Director
*George (Tex) Quesada	Director

\*These Board members participated by phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury Management/Assistant Treasurer; Sabu Stephen, Assistant Executive Director of Operations; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Juhi Chawla, Director of Information Technology; Moses Aito, Director of Business Diversity; David Evans, Senior Director of Procurement Services and Business Diversity; and Craig Lockett, Director of Human Resources.

#### 2. General public comments not related to specific agenda items

No comments were made under this item.

#### 3. Comments and announcements from the Chairman and Board Members

No comments were made under this item.

4. Committee Chair reports

A. Regional Transportation Council

No comments were made under this item.

5. Approval of the minutes from July 15, 2020 regular board meeting

Director Haddad made a motion to approve the minutes from the July 15, 2020 regular Board meeting. Director Levine seconded the motion, and it was approved unanimously. (Resolution No. 20-75)

**ACTION ITEMS**

6. Request to advertise for the following:

A. Systemwide systemwide bridge joint seal replacement

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the request to advertise for systemwide bridge joint seal replacement and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 6. Director Carter made a motion to approve the item, and Director Knight seconded the motion. The motion was approved unanimously. (Resolution No. 20-76)

7. Vendor selection for the following:

A. 401k recordkeeper

Craig Locket, Director Human Resources, presented staff's recommendation that the Board approve the vendor selection for 401k recordkeeper and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 7. Director Knight made a motion to approve the item, and Director Carter seconded the motion. The motion was approved unanimously. (Resolution No. 20-77)

8. Contract award for print managed services and contract extension for copiers

Juhi Chawla, Director of Information Technology, presented staff's recommendation that the Board approve the contract for print managed services and contract extension for copiers and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 8. Director Haddad made a motion to approve the item, and Vice Chairwoman Willard seconded the motion. The motion was approved unanimously. (Resolution Nos. 20-78 and 20-79)

9. Interlocal agreement with the City of The Colony for trail improvements

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the interlocal agreement with the City of The Colony for trail improvements and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 9. Director Carter made a motion to approve the item, and Director Gravley seconded the motion. The motion was approved unanimously. (Resolution No. 20-80)

10. Technical Amendments to Tolling Services Agreements:

- A. LBJ
- B. NTE 1/2W
- C. NTE 3

Item 10 was voted on after executive session.

**BRIEFINGS AND REPORTS**

11. Back Office System update

Juhi Chawla, Director of Information Technology, briefed the Board on the progress of the back office system and responded to questions from the Board.

12. Series 2020 plan of finance

Item 12 was presented after executive session.

13. Consolidated Monthly Performance Report

Horatio Porter, Sabu Stephen, and Elizabeth Mow briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

14. Quarterly Financial and Investment Report 2020

No comments were made under this item.

15. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in July 2020

No comments were made under this item.

16. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

- A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:

1. Business continuity
2. Tolling Services Agreements update

Chairman Mahalik called the Board into executive session at 10:43 a.m. and reconvened the meeting into open session at 12:21 p.m. No final action, decision, or vote with regard to any matter was taken during the executive session.

Chairman Mahalik entertained a motion to approve items 10(A),(B), and (C). Director Gravley made a motion to approve the items, and Director Haddad seconded the motion. The motion was approved unanimously. (Resolution Nos. 20-81, 20-82, and 20-83)

Cindy Demers, Director of Treasury Management, briefed the Board on Series 2020 plan of finance and responded to questions from the Board.

17. Adjourn

The meeting was adjourned at 12:29 p.m.

  
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John Mahalik, Chairman

  
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Lorelei Griffith, Secretary