

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Meeting  
August 18, 2021

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on August 18, 2021.

**CALL TO ORDER**

Chairman Mahalik called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Mahalik established a quorum by calling the roll.

|                      |            |
|----------------------|------------|
| John Mahalik         | Chair      |
| *Jane Willard        | Vice Chair |
| Scott Levine         | Director   |
| Tim Carter           | Director   |
| Lynn Gravley         | Director   |
| Mojoy Haddad         | Director   |
| *Pete Kamp           | Director   |
| George (Tex) Quesada | Director   |

\*Vice Chair Jane Willard and Director Pete Kamp participated by phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury Management/Assistant Treasurer; Elizabeth Mow, Assistant Executive Director of Infrastructure; Dena Stroh, General Counsel; Jeff Dailey, Assistant Director of Operations; Angela Hough, Assistant General Counsel; Juhi Chawla, Director of Information Technology; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Moses Aito, Director of Business Diversity; Gio Rodriguez, Director of Contact Center and Collections; and David Evans, Senior Director of Procurement Services and Business Diversity.

2. Pledge of Allegiance

Chairman Mahalik led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

No comments were made under this item.

5. Committee Chair reports

- A. Regional Transportation Council
- B. Customer Service, Projects, and Operations
- C. Finance, Audit, and Administration

No comments were made under this item.

6. Approval of the minutes from July 21, 2021 regular board meeting

Director Gravley made a motion to approve the minutes from the July 21, 2021 regular board meeting. Director Haddad seconded the motion, and it was approved unanimously. (Resolution No. 21-70)

**ITEMS RECOMMENDED FOR APPROVAL BY THE CUSTOMER SERVICE, PROJECTS, AND OPERATIONS COMMITTEE**

7. Request to advertise for the following:

- A. IT roadway traffic control services

8. Back office services contract amendment

9. Truck lane restrictions:

- A. Approval of policy
- B. Sam Rayburn Tollway and portions of President George Bush Turnpike

Chairman Mahalik entertained a motion to approve items 7 through 9. Director Carter made a motion to approve the items, and Director Haddad seconded the motion. The motion was approved unanimously. (Resolution Nos. 21-71 through 21-74)

**ITEMS RECOMMENDED FOR APPROVAL BY THE FINANCE, AUDIT, AND ADMINISTRATION COMMITTEE**

10. Request to advertise for the following:

- A. Insurance brokerage services

11. Vendor selection for the following:
  - A. Depository services
12. Contract approval for the following:
  - A. Contract extension for payment processing services
  - B. Contract for lockbox services
13. FY2021 Budget
  - A. FY2021 NTTA System Budget amendment
  - B. Authorization of payment for 360 Tollway maintenance
  - C. Work authorization amendments for collection agencies
  - D. Work authorization amendment for image review

Chairman Mahalik entertained a motion to approve items 10 through 14. Director Haddad made a motion to approve the items, and Director Gravley seconded the motion. The motion was approved unanimously. (Resolution Nos. 21-75 through 21-82)

#### **BRIEFING ITEMS**

14. Consolidated Monthly Performance Report

Horatio Porter, Elizabeth Mow, and Pat Louthan briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

15. Quarterly Financial and Investment Report 2nd Quarter 2021

No comments were made under this item.

16. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in June 2021

No comments were made under this item.

17. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

- A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters, and Sections 551.076 and 551.089 regarding security devices:

1. Cyber security update

Chairman Mahalik called the Board into executive session at 10:22 a.m. and reconvened the meeting into open session at 11:05 a.m. No final action, decision, or vote with regard to any matter was taken during the executive session.


18. Adjourn

The meeting was adjourned at 11:06 a.m.



---

John Mahalik, Chairman



---

Lorelei Griffith, Secretary