

NORTH TEXAS TOLLWAY AUTHORITY  
Finance, Audit, and Administration Committee Meeting Minutes  
October 6, 2022

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Finance, Audit, and Administration Committee meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, noticed as October 6, 2022 at 10:00 a.m.

**CALL TO ORDER**

Committee Chairman Gravley called the meeting to order at 10:00 a.m.

**1. ESTABLISHMENT OF QUORUM**

Committee Chairman Gravley established a quorum by calling the roll. The following committee members were in attendance:

Lynn Gravley	Committee Chairman
Marcus Knight	Member
Scott Levine	Member

Vice Chair Mojoy Haddad, Director John Mahalik, Director Jane Willard, and Director Pete Kamp, were also in attendance.

NTTA employees attending the Committee meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury Management/Assistant Treasurer; Elizabeth Mow, Assistant Executive Director of Infrastructure; Dena Stroh, General Counsel; Jeff Dailey, Assistant Executive Director of Operations; Linh Truong, Senior Director of Internal Audit; Juhi Chawla, Director of Information Technology; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Kevin Banks, Director of Contact Center and Collections; Melanie Terrell, Assistant General Counsel; David Evans, Senior Director of Procurement Services and Business Diversity; and Moses Aito, Director of Business Diversity. Also present at the meeting representing NTTA were Tammy Sims, Atkins North America, Inc., Maintenance Management Consultant; Stephanie Halliday, HNTB, Project Management Consultant; and Greg Schaecher, McCall, Parkhurst & Horton, bond counsel.

2. Public comments not related to specific agenda items

There were no comments.

3. Comments and announcements from the Committee members and Board members

There were no comments.

4. Approval of the minutes from September 2022 Finance, Audit, and Administration Committee meeting

Director Levine made a motion to approve the minutes of the September 2022 Finance, Audit, and Administration Committee meeting. Chairman Knight seconded the motion. The Committee approved the motion unanimously. (Resolution No. 22-101)

**ACTION ITEMS**

5. Request to advertise the following:

A. Traffic & Revenue Consultant

Cindy Demers, Director of Treasury Management, presented staff's recommendation that the Board approve the request to advertise for Traffic & Revenue consultant.

Director Levine made a motion for Committee approval of item 5A. Chairman Knight seconded the motion. The Committee approved the motion unanimously.

6. FY2023 Preliminary NTTA System Budget second review and approval

Horatio Porter, Chief Financial Officer, briefed the Committee on the FY2023 preliminary NTTA system budget and responded to questions from the Committee.

Director Levine made a motion for Committee approval of item 6. Chairman Knight seconded the motion. The Committee approved the motion unanimously.

7. FY2023 Internal Audit proposed workplan

Linh Truong, Senior Director of Internal Audit, briefed the Committee on the FY2023 Internal Audit proposed workplan and responded to questions from the Committee.

Chairman Knight made a motion for Committee approval of item 7. Director Levine seconded the motion. The Committee approved the motion unanimously.

**BRIEFING ITEM**

8. FY2023-FY2027 Five-Year Capital Plan first review

Horatio Porter, Chief Financial Officer, briefed the Committee on the FY2023-FY2027 Five-Year Capital Plan and responded to questions from the Committee.

This was a briefing item only.

9. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

There were no executive session items.

10. Adjourn

The meeting adjourned at 10:27 a.m.

  
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Lynn Gravelly, Committee Chairman  
Finance, Audit, and Administration Committee

  
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Lorelei Griffith, Secretary